

NON-DELEGATED MINIMUM SUBMISSION CHECKLIST

Borrower Name:		Loan Number:	Loan Number:		
	LOAN	INFORMATION			
Transaction Type	Program & Document Type	Occupancy	Amortization	Property Type	
☐ Purchase☐ Refinance:☐ Cash Out☐ Rate/Term	☐ Prime Plus Connect: ☐ Full Doc ☐ Express Doc ☐ Bank Statement ☐ Flex (Broker DO/DU) ☐ P & L ☐ Asset Utilization ☐ Investor Connect Premier: ☐ DSCR	☐ Primary ☐ 2 nd Home ☐ Investment	☐ Fixed ☐ ARM ☐ Interest Only	☐ SFR ☐ PUD ☐ Condo ☐ 2-4 Unit	
	TRID REQ	UIRED DOCUMENTS			
Initial URLA Signed b	by MLO with NMLS ID dated within	TRID timing of Initial LE			
Credit Report (90 Da	y age of document max)				
<u> </u>	Purchase Contract (required for Purchase Transactions only)				
	Closing Agent Closing Disclosure/Escrow Settlement Statement and/or Initial Fee Worksheet				
Initial Loan Estimate	and Disclosure Package (with subs	equent LE COCs, as app	licable)		
	BUSINESS PURPO	SE REQUIRED DOCUM	MENTS		
Initial URLA Signed b	by MLO with NMLS ID				
	Credit Report (90 Day age of document max)				
· ·	required for Purchase Transactions				
	g Disclosure/Escrow Settlement Sta		ee Worksheet		
Initial Disclosure Pac	ckage <i>(Loan Estimates must adhere</i>	to TRID compliance)			

REQUIRED DOCUMENTS TO PROCEED TO UW

Prime | Plus Connect – Full Doc

Wage Earner	
2 Years W2s	
Paystubs covering 30 Days (120 Day age of doc max)	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO/DU Findings (Flex Program Only)	
1099 (Contractor)	
2 Years 1099s	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO Findings (Flex Program Only)	
Self-Employed ≥ 25% Ownership	
2 Years Personal and Business Tax Returns	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO/DU Findings (Flex Program Only)	

Prime | Plus Connect – Express Doc

Wage Earner	
1 Year W2(s)	
Paystubs covering 30 Days (120 Day age of doc max)	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO Findings (Flex Program Only)	
1099 (Contractor)	
1 Year 1099(s)	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO Findings (Flex Program Only)	
Self-Employed ≥ 25% Ownership	
1 Year Personal and Business Tax Returns	
1 Mos Asset Statement (120 Day age of doc max)	
Broker DO Findings (Flex Program Only)	



Prime | Plus Connect - Bank Statements

12 or 24 Months Consecutive Personal or Business Bank Statements (120 Day age of document max)
CEL Business Narrative
Broker DO/DU Findings (Flex Program Only)

Prime | Plus Asset Utilization

Investor Connect | Premier - DSCR

4 Mos Asset Statements (for all accounts listed on	
URLA) (120 Day age of doc max)	

Schedule of REO (for all properties listed on URLA/Credit Report)

Prime | Plus P & L

12 or 24 P & L Statement		
CEL Business Narrative		
Broker DO/DU Findings (Flex Program Only)		

State Specific Broker Required Disclosures

Additional State Specific Disclosures not bound to Application timing may still be required and accordingly conditioned for while in UW. Disclosure(s) to be provided as applicable.

DE	Mortgage Loan Broker Fee Agreement
IL	Advanced Fee Agreement, Brokerage Agreement, Brokerage Disclosure Statement & APLD Cert
IN	Loan Broker Agreement
LA	Mortgage Loan Origination Agreement
MD	Mortgage Broker Fee Agreement
ME	Mortgage Broker Contract & Notice to Consumers
МО	Loan Brokerage Agreement and Statement
NE	Loan Broker Disclosure Statement (with Cover Sheet)
NH	Application Disclosure & Payment Disclosure
NJ	Mortgage Broker Disclosure
ОП	Notice Pursuant to Section 4112.021 Ohio Revised Code & Acknowledgement of Receipt of Home Mortgage
ОН	Loan Information Document
SC	Mortgage Broker Fee Agreement
ТХ	Texas Mortgage Company Disclosure or Texas Mortgage Banker Disclosure (disclosure requirement is broker company specific)
VA	Disclosure of Terms of Mortgage Application, Mortgage Broker Agreement & Notice of Mortgage Broker Fee
VT	Broker/Prospective Borrower Agreement
WI	Application Disclosure, Consumer Disclosure & Mortgage Broker Agreement