

#### WHOLESALE MINIMUM SUBMISSION CHECKLIST

Borrower Name:		Loan Numb	ber:		
		LOAN INFORMATION			
Transaction Type Purchase Refinance: Cash Out Rate/Term	Program & Document Type  Prime   Plus Connect: Full Doc Express Doc Bank Statement P & L Asset Utilization Investor Connect   Premier: DSCR	<ul> <li>☐ Agency Connect:</li> <li>☐ Broker DO/DU</li> <li>☐ Full   Express Doc</li> <li>☐ Jumbo Connect:</li> <li>☐ Full Doc</li> </ul>	Occupancy Primary 2 <sup>nd</sup> Home Investment	Amortization Fixed ARM Interest Only	Property Type SFR PUD Condo 2-4 Unit

### **DISCLOSURE ONLY Package:**

URLA Signed by MLO with NMLS ID dated within 24 hours of submission (TRID timing not applicable to Business Purpose loans)
Credit Report (120 Day age of document max) Foreign National not applicable
Purchase Contract (applicable for Purchase Transactions only)
Closing Agent Closing Disclosure/Escrow Settlement Statement and/or Broker Fee Sheet (title/escrow fee estimates required)*

\*Loan Setup will complete estimates for Recording Fees and Transfer Taxes Only (when applicable) per the First American Fee Calculator

### REQUIRED DOCUMENTS TO PROCEED TO UW:

## Prime | Plus Connect – Full Doc

Wage Earner		
	2 Years W2(s)	
	Paystubs covering 30 Days (120 Day age of doc max)	
	1 Mos Asset Statement (120 Day age of doc max)- to cover funds to close	
	FLEX Program: Broker's Credit Credentials	
	FLEX Program: Broker DO/DU Findings	

1099 (Contractor)		
2 Years 1099(s)		
1 Mos Asset Statement (120 Day age of doc max) - to cover funds to close		
FLEX Program: Broker's Credit Credentials		
FLEX Program: Broker DO/DU Findings		

Self-Employed ≥ 25% Ownership		
	2 Years Personal and Business Tax Returns	
	1 Mos Asset Statement (120 Day age of doc max)- to cover funds to close	
	FLEX Program: Broker's Credit Credentials	
	FLEX Program: Broker DO/DU Findings	

### Prime | Plus Connect – Bank Statements

12 or 24 Months Consecutive Personal or Business Bank Statements (120 Day age of doc max)
CEL Business Narrative
FLEX Program: Broker's Credit Credentials
FLEX Program: Broker DO/DU Findings

# Prime | Plus Connect – Express Doc

Wage Earner		
	1 Year W2(s)	
	Paystubs covering 30 Days (120 Day age of doc max)	
	1 Mos Asset Statement (120 Day age of doc max) - to cover funds to close	
	FLEX Program: Broker's Credit Credentials	
	FLEX Program: Broker DO/DU Findings	

1099 Contractor)		
	1 Year 1099(s)	
	1 Mos Asset Statement (120 Day age of doc max) - to cover funds to close	
	FLEX Program: Broker's Credit Credentials	
	FLEX Program: Broker DO/DU Findings	

Self-Employed $\geq$ 25% Ownership		
	1 Year Personal and Business Tax Returns	
	1 Mos Asset Statement (120 Day age of doc max) - to cover funds to close	
	FLEX Program: Broker's Credit Credentials	
	FLEX Program: Broker DO/DU Findings	

# Prime | Plus Connect – P&L

12- or 24-Months P&L Statement (end date within 90 days of closing)
CEL Business Narrative
FLEX Program: Broker's Credit Credentials
FLEX Program: Broker DO/DU Findings



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# Prime | Plus Connect – Asset Utilization

4 Mos Asset Statements for all accounts listed on URLA	
 (120 Day age of doc max)	
FLEX Program: Broker's Credit Credentials	
FLEX Program: Broker DO/DU Findings	

### Investor Connect | Investor Premier – DSCR

Schedule of REO (for all properties listed on URLA/Credit Report)
1 Mos Asset Statement (120 Day age of doc max) - to cover funds to close

## Agency | Jumbo Connect – Full Doc

	AGENCY ONLY: Broker's Credit Credentials	
	AGENCY ONLY: Broker DO/DU Findings	
Wage Earner		
	2 Years W2(s)	
	Paystubs covering 30 Days (120 Day age of doc max)	
	2 Mos Asset Statement (120 Day age of doc max)- to cover funds to close	
Self-Employed ≥ 25% Ownership		
	2 Years Personal and Business Tax Returns	
	1 Mos Asset Statement (120 Day age of doc max)- to cover funds to close	

## State Specific Broker Required Disclosures

Additional State Specific Disclosures may still be required and conditioned accordingly for while in UW.

NJ Mortgage Broker Disclosure

# **Documents Recommended for Efficient Underwrite:**

Transferred Appraisal			
	Color appraisal in PDF format		
	XML or successful SSRs		
	Paid invoice		
	AIR cert		
	Proof of delivery to borrower		
	Previous lender's signed ITP (not required on DSCR loans) Note: ITP must be signed & dated prior to appraisal charge date		
Condo Documents			
	Condo Cert/Questionnaire		
	Master insurance		
	Budget (if full review)		
Title	Title Documents		
	Preliminary title report		