



# DOC ORDER Quick Tips

---

Lock date guidance:

Wet State Purchase: 3 Business  
Dry State Purchase: 3 Business Days  
Non-Rescission Refi: 3 Business Days  
Rescission Refi: 5 Business Days

Appraisal Invoice POC

Broker Reimbursed	Yes	No
	Yes	No

Credit Report Invoice

Broker Reimbursed	Yes	No
-------------------	-----	----

Contract Processing Invoice (if applicable)  
Other Invoices (VOE, Termite, Inspections)

Impounds	Yes	No
Required	Yes	No

Payoff demands (if applicable) valid through closing date

Current HOI with invoice showing paid in full or invoice due with (Correct Mortgagee)

Settlement Statement Or Closing CD

POC Fees paid to: Broker Vendor

Borrower Name:

Co-Borrower Name:

Title Only (Name):

Email:

Vesting:

POA approved by UW (if applicable)

Trust vesting (Cert or approval of trust from Compliance)

Entity vesting (Approval from Compliance)

**Corporate Office:**

ClearEdge Lending  
19800 MacArthur Blvd #550  
Irvine, CA 92612

**Questions:** Contact your AE or LAM

